

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, May 11, 2023

The Town of Newbold Town Board met on **Thursday, May 11, 2023** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Scott Ridderbusch, Petra Pietrzak, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess. Absent and excused, Supervisor Mike McKenzie.

The finance meeting was called to order by Chairman Hess at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. Ridderbusch and Mr. White to approve the transfers from General Fund to Designated Town Hall Interest \$4,417.89 and transfer from Designated VFD Equipment to VFD Operating budget for new engine vinyl wrap \$5,805.00, as presented. Motion carried on a voice vote of all aye.

Motion by Mr. Ridderbusch and Ms. Pietrzak to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.

Financial reports received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual from the Clerk and Treasurer.

Adjourn finance meeting at 6:24 p.m.

Regular Town Board Meeting: Chairman Hess called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public.

Comment by Jim Olson, Maple Street, Rhinelander, requesting the snowmobile and bike trail be used for ATV use along Highway 47. Mr. Olson commented he looked into the bike trail grant and paperwork could be submitted by the town to request multi-use trails.

Approval of prior Town Board Meeting Minutes:

Motion by Ms. Pietrzak and Mr. White to approve the April 23, 2023 town board meeting minutes as presented. Motion carried on a voice vote of all aye.

County Board of Supervisors Report: Mr. Winkler indicated the county board of adjustment is in need of a second alternate member. Anyone interested should contact Karl Jennrich, Planning and Zoning. Updates provided on sub-committee activity.

Opening of all road project bids received and review by Public Works Director.

Sealed bids received and opened by Chairman Hess include the following:

Flannery Lake Road Reconditioning Project Bids

American Asphalt \$312,828.00

Pitlik & Wick \$313,673.00

Musson Brothers \$307,744.50

North East Asphalt \$335,592.82

Flex Patch/Single Chip Seal Project Bids

Pitlik & Wick \$289,477.00

Fahrner Asphalt \$282,520.00

Upon review, Mr. Fetzer determined all bids for Flannery Lake Rd met the bid requirements. Mr. Fetzer determined the Fahrner Asphalt bid did not meet the bid specification criteria for the flex patch & single chip seal project, however Pitlik & Wick did meet the criteria.

Discussion and action on 2023 road contractor bids and possible awarding.

Board discussion and upon review by Public Works Director, Mark Fetzer it was determined the Flannery Lake Road project could be awarded. It was noted this project had been consider twice in prior years, but not awarded. It was determined that further research into the funds available is needed prior to a decision on the flex patch and chip seal projects. This will be discussed further at the next board meeting on May 25th.

Motion by Mr. Ridderbusch and Mr. White to approve the bid from Musson Brothers in the amount of \$307,744 for the Flannery Lake Road project, as presented. Motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor.

Mr. Muelver provided a written report of 2023 data. Initial board of review meeting to adjourn until the assessment roll is complete was scheduled for June 8, 2023 at 5:45 p.m., prior to the regular board meeting. Mr. Muelver presented the board with a legislative bureau proposal to modernization of property tax assessment notices. There are many challenges with this proposal. Updates will follow as information becomes available.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Hess indicated the commission reviewed the following applications.

Administrative Review Permit application (ARP) for Steve and Rebecca Micke, applicants and owners to rent the dwelling as a Tourist Rooming House for less than 30 consecutive days on the following property: Lot 6, survey map B6839, Part of Govt. Lot 4, Section 7, T39N, R8E, PIN# NE100128 at 8540 Driftwood Lane, Town of Newbold.

Commission recommends approval subject to #6 condition being met along with all others and recommendation to owner that parking should not interfere with private road usage. The town fee was paid.

Motion by Mr. White and Ms. Pietrzak to recommend approval of the application for Mr. and Mrs. Micke dependent on the conditions being met, as presented. Motion carried on a voice vote of all aye.

Administrative Review Permit application by Arthur & Patricia Doll, applicants, and owners to rent the dwelling on the north side of the property as a Tourist Rooming House for less than 30 consecutive days on the following property described as: Part of NE1/4, NE1/4, Part of Government Lot 4, Section 18, T39N, R8E, PIN #NE 1153-8, 8470 Pinewood Drive, Town of Newbold.

The plan commission required an after the fact fee paid to the town in the amount of \$300. The compliance page four was not completed and recommended the owner complete prior to county approval.

Motion by Mr. Ridderbusch and Ms. Pietrzak to recommend approval of the application for Arthur and Patricia Doll with the suggested conditions of approval and page four completion of compliance, as presented. Motion carried on a voice vote of all aye.

Administrative Review Permit application (ARP) for Alan and Linda Novy, applicants, and owners to rent the dwelling on the north side of the property as a Tourist Rooming House for less than seven (7) consecutive days on the following property described as: Virgin Acres, Lot 51, Section 31, T39N, R8E, PIN #NE 1685, 7350 Virgin Acres Road, Town of Newbold.

Motion by Mr. White and Mr. Ridderbusch to recommend approval of the Novy's application for tourist rooming, agenda item eleven, B, subject to the eleven conditional items being met. Motion carried on a voice vote of all aye. Town fees were paid.

Discussion and possible action on updates to the town building project and any other town building project matters.

Chairman Hess read an email update from Devin Flanigan, Keller Inc. regarding the two week set back due to contractor damage to the frost walls and need for building new frost walls. The Keller team decided to replace the 18" footings with 24" wide footings with Keller absorbing the cost increase. State inspections to follow on the footings and foundation and trusses scheduled for delivery the week of May 22nd.

Discussion and possible action and updates on Fundraising Activity for the new town community center.

Mr. Hess indicated no change in funds received and suggested the town contact the area newspapers for updates along with an article about the project. Ms. Pietrzak recommends a Facebook page for the town with the ability to promote town events and a link to the donation site on the website. Petra will look into this further. Mrs. Gauthier suggested the fundraising company be contacted for outreach options, along with acknowledgment of those sponsoring rooms in the community building/town hall. It was also suggested further promotion take place once the building starts coming together. Mr. Hess will contact the news outlets.

Discussion and action on bartender/operator license applications.

Applications presented to the board by the clerk.

Motion by Mr. Ridderbusch and Ms. Pietrzak to approve the bartender application for Alexandria Whitaker as presented. Motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Ridderbusch to approve the bartender application for Joseph Gjovik as presented. Motion carried on a voice vote of all aye.

Discussion and action on training and power point regarding open records, open meetings and walking quorum.

Tabled by Mr. Hess until all town officials are present.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for May 25, 2023.

Clerk Gauthier provided the board with information regarding a potential grant for voting equipment accessibility devices for the current machine which would not hold up the voting process as previously discussed. Further information will be researched by the Clerk and presented to the board at the next meeting.

Public Comment Period. None.

Adjournment. *The meeting adjourned at 7:55 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk