

Minutes of the Town of Newbold Town Board Regular & Finance Town Board Meeting held on Thursday, October 12, 2023

The Town of Newbold Town Board met on **Thursday, October 12, 2023** at 6:00 p.m. for the Town Board Regular and Finance meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The following were in attendance: Chairman, Dan Hess; Supervisors, Mike McKenzie, Scott Ridderbusch, Petra Pietrzak, and Brad White; Clerk, Kim Gauthier and Treasurer, Jodie Hess.

Regular Town Board Meeting: Chairman Hess called the meeting to order at 6:00 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public.

Jackie Cody commented on agenda item 5d, regarding shipping containers, should be moved back to the county since they are the ones who enforce, not the town. Mrs. Cody showed the board the Rookery Run sign printed by Hahn Printing and sponsored by the OCBWTC for placement at the hiking trail. Mrs. Cody commented and presented a handout of speaking notes regarding her public comment on the Oneida County Forestry and Parks Outdoor Recreation Plan as it relates to the old 2002 biking plan which is outdated and believed to be inaccurate in the area of connection from Newbold to Lake Tomahawk. Other comments were made to specific pages of the plan, as presented. It was recommended the Town of Newbold not endorse the county plan and reinstitute a town outdoor recreation committee.

Approval of any line-item Budget Transfers. Approval of bills and disbursements.

Motion by Mr. McKenzie and Mr. White to approve the budget transfer of \$3,717.24 from general fund to designated town hall interest; transfer \$500 from designated NORA funds to NORA budget (bench materials); transfer \$1,312.45 general fund to contingency budget (computer purchase); transfer \$875 from designated highway reserve to transportation operating budget (beaver management); transfer \$121,481.31 from designated town hall funds to capital improvement budget (Keller Inc. installment); transfer \$363 from general fund to designated NORA funds (donations). Motion carried on a voice vote of all aye.

Motion by Mr. White and Mr. Ridderbusch to approve the bills and disbursements as presented. Motion carried on a voice vote of all aye.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. Ridderbusch and Ms. Pietrzak to approve the September 28, 2023 town board meeting minutes, as presented. Motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor.

Mr. Muelver provided a written report with statistical information on equalized value changes since 2019. Net new construction for the town is at \$6,274,300 or 1.02% for the year. Home sales data nationwide is -17.6%, with Newbold at +5%. Further discussion on recreational mobile homes and camping trailers related to the proposed personal property tax proposal.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.

Mr. Hess indicated the commission met on October 5th to review the agenda items below.

Discussion and Action on administrative review permit application by Kelsy Bontz, applicant and Bontz Squared Investments LLC, owner, to rent the one bedroom cabin as a tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited on the following described property: Part of Government Lots 7 and 4, Section 23, T38N, R6E, PIN #NE 242-16, 4468 Ursula Lane, Town of Newbold.

Motion by Mr. McKenzie and Ms. Pietrzak to approve ARP of Kelsy Bontz, one bedroom cabin rental subject to the conditions set by the county zoning department. Motion carried on a voice vote of all aye.

Discussion and Action on administrative review permit application by Kelsy Bontz, applicant and Bontz Squared Investments LLC, owner, to rent the two bedroom cabin as a tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited on the following described property: Part of Government Lots 7 and 4, Section 23, T38N, R6E, PIN #NE 242-16, 4470 Ursula Lane, Town of Newbold.

Motion by Mr. McKenzie and Ms. Pietrzak to approve ARP of Kelsy Bontz, two bedroom cabin rental subject to the conditions set by the county zoning department. Motion carried on a voice vote of all aye. Fees were paid by Ms. Bontz.

Discussion and Action on administrative review permit application by David Michael Schlapper Etal, applicant and owner, to rent the dwelling as a tourist rooming house within the #02 Single Family zoning district where rentals of six (6) days or less are prohibited on the following described property: Part of the SW 1/4, SE ¼, Section 33, T37N, R8E, PIN #NE 368-5, 3774 Velvet Lake Road, Town of Newbold.

Motion by Mr. Ridderbusch and Mr. White to recommend approval of Mr. Schlapper's permit request with the conditions set by the county, subject to the town fees paid prior to issuance to the county. Motion carried on a voice vote of all aye.

Discussion and Possible Action on request from Oneida County Planning and Development Committee for input on whether or not the Town of Newbold would like to see adoption of Section 9.59, Placement of Semi-Trailers and Shipping Containers for Storage.

Chairman Hess indicated the county voted this proposed ordinance down (from November 2022) and is again being brought back for discussion by the county with input from the towns. It was noted Minocqua had a moratorium for shipping containers. Board discussion on the town plan commission weighing in on the subject matter. *Motion by Mr. McKenzie and Mr. White requesting an extension on the shipping container resolution by the county to allow for plan commission input and to include request for a 60 day extension. Motion carried on a voice vote of all aye.*

Discussion and action on town building project, updates with Keller, Inc. and any other building project matters.

Chairman Hess presented a change order from Keller, Inc. in the amount of \$170.58. *Motion by Mr. McKenzie and Ms. Pietrzak to approve the change order as presented. Voice vote of all aye.*

Chairman Hess presented the following items of consideration:

Purchase an "owl" device for future meeting participation. *Motion by Ms. Pietrzak and Mr. McKenzie to purchase an "owl" device for the new community center up to \$2,000. Motion carried by voice vote all aye.*

Motion by Mr. McKenzie and Mr. White to purchase one T.V. monitor for the conference room and two for the meeting room of the community center, not to exceed \$4,000 including mounting hangers. Motion carried by voice vote all aye.

Motion by Mr. McKenzie and Ms. Pietrzak to authorize purchase of records room shelving and file cabinets as needed. Motion carried by voice vote all aye.

Board authorized Chairman Hess to purchase a safe for the office functions in the community center at his discretion. Chairman Hess also recommends purchase of a cordless Dyson vacuum. Board discussion on an additional commercial grade vacuum.

The sound system installation is moving forward with authorization for additional change order above for electrical service to the wall mount area. Additional speakers were recommended for the size room by Sounds n Motion. Discussion on snow removal of the sidewalks at the community center with the need to store a snow blower at the fire station. *Motion by Mr. Ridderbusch and Mr. White to purchase a snow blower at a cost not to exceed \$2,500.* Chairman Hess presented an updated building budget spreadsheet with no board concerns.

Discussion and possible action and updates on Fundraising Activity for the new town community center. Donation amount remains the same as last month.

Discussion and action on Oneida County NCWRP Outdoor Recreation Plan revisions related to Newbold and possible resolution to adopt the county plan.

Board discussion on existing plan submitted. Mr. Ridderbusch noted the addition of maintaining the existing ATV/UTV corridor on town roads. Discussion on Resolution #2023-05, adopting the county outdoor recreation plan 2024-2028 to not prohibit funding potential. *Motion by Mr. McKenzie and Mr. Ridderbusch to adopt Oneida County outdoor recreation plan and Resolution #2023-05, as presented. Roll call vote: White, aye; Pietrzak, aye; McKenzie, aye; Ridderbusch, aye; D. Hess, aye. Motion carried.*

Discussion and action on bartender operator's license application.

Applications and supporting documents and fees provided by Edwain Valdes.

Motion by Mr. Ridderbusch and Mr. Hess to approve the bartender application of Mr. Valdes as presented. Motion carried on a voice vote of all aye.

Discussion and action on town fee schedule revisions. Tabled.

Discussion and action on town logo designs. Board vote for two logos and send to Petra for next meeting discussion.

Discussion and action on town slogans submitted for consideration. Board narrowed down slogans to two of the highest voted #103, "NEWBOLD – Where Nature is your backyard" and #8, "Where nature and tranquility meet". Paper ballot vote by the board indicated #8 to have the most votes by the full town board.

Receive financial reports and discuss any other financial matters.

Board received reports of town banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual from the Clerk and Treasurer.

Budget discussion meeting set for Tuesday, October 17, 2023 for board preliminary discussion on the 2024 town budget.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for October 26, 2023.

Library arbitration meeting set for October 17th at 2:15 p.m. Dan and Petra will attend.

WTA Oneida County unit meeting October 25th. Petra and Brad will be absent for the next board meeting. The Two Sisters Lake Association will meet with the Chairman to discuss wake boat usage and report back to the board at the December 14th board meeting.

Public Comment Period. None.

Adjournment. *The meeting adjourned at 8:23 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk