

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, December 8, 2022**

The Town of Newbold Town Board met on **Thursday, December 8, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll; Supervisors, Jim Staskiewicz, Mike Sueflohn and Dan Hess; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Absent and excused, Supervisor McKenzie.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

### **Budget Transfers and Approval of Disbursements:**

*Motion by Mr. Staskiewicz and Mr. Sueflohn to approve the transfers from general fund to designated town hall loan interest in the amount of \$1,793.83 and to the designated town hall funds in the amount of \$1,500,000.00 (loan disbursement) and from designated town hall funds to capital improvement budget in the amount of \$350,119.45. Motion carried on a voice vote of all aye.*

*Motion by Mr. Sueflohn and Mr. Hess to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.*

**Financial reports** received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual.

*Motion by Mr. Sueflohn and Mr. Staskiewicz to authorize the Clerk and Treasurer to make 2022 year end budget transfers. Motion carried on a voice vote of all aye.*

### **Adjourn finance meeting at 6:20 p.m.**

**Regular Town Board Meeting:** Chairman Kroll called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three Town bulletin boards and included on the town website.

### **Public comment and communication whereby the Town Board may receive input on any matters raised by the public.**

Roger Watry commented that the proposed town hall project budget is a high amount for water filtration and recommends a "big blue" system be utilized for best results. Mr. Watry also recommends from his professional experience, low voltage motors on the HVAC and a large air filtration to take care of the needed efficiency in all areas and rooms of the building. This will prevent some areas or offices being colder than others.

### **Approval of prior Town Board Meeting Minutes:**

*Motion by Mr. Staskiewicz and Mr. Sueflohn to approve the November 10<sup>th</sup> and December 1, 2022 town board meeting minutes as presented. Motion carried on a voice vote of all aye.*

### **Discussion and action on updates to the building project and any other project matters with Keller, Inc.; including contract and ground breaking.**

Devin Flanigan presented the Keller, Inc. contract with the Town of Newbold. The owner responsibility designee will be Supervisor, Dan Hess and was added to the contract. *Motion by Dave Kroll and Jim Staskiewicz to appoint Supervisor Hess as the contract responsibility designee on item number four of the contract with Keller, Inc. Motion carried on a voice vote of all aye.*

*Motion by Dan Hess and Mike Sueflohn to approve the contract with Keller, Inc., as presented.  
Motion carried on a voice vote of all aye.*

Mr. Flanigan recommended ground breaking end of March or beginning April. The board decided to wait until after the April 4, 2023 spring election to begin demolition and ground breaking. Mr. Flanigan will attend a board meeting in February for further discussion and updates on the project.

**Monthly Town Assessor Report by Jef Muelver, Town Assessor.** Mr. Muelver provided the board with a written report noting the D.O.R. is showing 212 sale transactions to date for Newbold, which is a twenty-three percent decrease from last year's sales. Twenty-one new accessory building permits issued with an average building cost of \$64,500 showing in reports submitted.

**County Board of Supervisors Report:** Mr. Winkler and Mr. Roach are absent and excused.

**Discussion and possible action and update on Fundraising Activity for town hall construction.** Mr. Hess indicated the fundraiser commitments to date total \$12,658.09

**Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report.** Mr. Sueflohn, Commission Chairman indicated the commission has no new requests and will not meet in December.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for December 29, 2022 was unanimously cancelled by the board due to the holidays. Next meeting is set for January 12, 2023.

Clerk Gauthier provided the board with a copy of a letter from Oneida County Zoning regarding revocation of mobile tower permit of Harmoni Towers, LLC and Mertz Irrevocable Trust. A public hearing is scheduled by the county.

The board also received a copy of a letter submitted by Mr. Pete Cody regarding the care of Rookery Run Disc Golf Course and the Newbold Outdoor Recreation Area maintenance dated November 28, 2022.

**Public Comment Period.**

Comment and library report provided by Petra Pietrzak with information regarding the 10/31/22 arbitration meeting, 11/3/22 building committee meeting and 11/15/22 board of trustees meeting. It was also noted eBook circulation is increasing and a hot spot can be checked out from the library.

Comment by Roger Watry thanking the board for sticking with the town hall building project and asked if fundraiser naming right spots are still open. It was noted the only one taken at this time is the conference room at a \$5,000 donation.

Comment by Mike Fugle, candidate running for Oneida County Circuit Court Judge in the 2023 spring election.

Comment by Dan Hess, indicating his intent to run for the Newbold Town Chairman position in the 2023 spring election.

**Adjournment.** *The meeting adjourned at 7:05 p.m., with no objections.*

Respectfully Submitted by  
Kim Gauthier, Newbold Town Clerk